



CITY OF QUINCY

Department of Utilities & Engineering

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Director of Utilities & Engineering

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A G E N D A

Water Committee - Department of Utilities & Engineering
City Hall – Engineering Department Conference Room #235
Thursday, February 1, 2018
4:00 P.M.

1. Approval of minutes of the January 4, 2018 meeting
2. Public Comment (3 minute limit)
3. Old Business
 - Water Loss
 - Policy Manual
4. New Business
 - Meter Shop Cargo Van Bid Results
 - Fiscal Year 2019 Budget
 - 2017 Water Main Extension Refunds
 - Waste Water Treatment Plant Report
 - Approval of Bills in Excess of Normal Spending Limitations
 - Monthly Financial Report
 - Late Additions
5. Adjournment



Utilities Committee
Meeting Minutes
January 4, 2018

The monthly meeting of the Utilities Committee was held at 4:00 p.m. on Thursday, January 4, 2018 in City Hall Conference Room #235. Members present were Alderman Dave Bauer, Alderman Paul Havermale, Dan Cook and Jacob Venvertloh. Director of Utilities & Engineering Jeffrey Conte, Assistant Corporation Counsel Bruce Alford, Director of Administrative Services Skip Bright and Theresa Alford were also present. Alderman Bauer called the meeting to order at 4:00 p.m.

Approval of Minutes

Commissioner Cook, seconded by Alderman Havermale, moved to approve the minutes of the December 7, 2017 meeting as distributed.

Public Comment

No one was present for comments.

Old Business

Water Loss

Water loss of treated water pumped into the distribution system for the period of January 1, 2017 through December 31, 2017 was 33.9% which represents the fourth consecutive month of increases. This averages 2.61 millions of water being lost per day. Leak detection services are scheduled to begin in late February.

New Business

Wisman Lane Water Main Replacement

The replacement of the Cedar Creek Bridge on North 24th Street required the removal of a 12" water main that was the primary feeder for the standpipe district that serves most customers east of 18th Street. The main removal has caused restricted water flow and the inability to fill the Wisman storage tank. Due to these concerns, bids were recently requested for the replacement of the water main. Four bids were received, with the low bid of \$219,949 being submitted by Million Construction.

Action: Send resolution to the City Council with Committee recommendation.

Motion: Cook

Second: Venvertloh

Motion Carried

North 12th Street Water Main Extension

The City opened bids for the installation of a water main extension that will service the new school on North 12th Street. The water main extension will be paid in part (\$20,825) by the School District in accordance with the City's standard water main extension contract. Four bids were received with the low bid of \$36,128.25 being submitted by Million Construction.

Action: Send resolution to the City Council with Committee recommendation.

Motion: Havermale Second: Venvertloh Motion Carried

WWTP Pretreatment Inspection Report

The City's Industrial Pretreatment Program was audited in May of 2016 and the City received the inspection report in December of 2017. The audit found numerous deficiencies within the City's pretreatment program and those deficiencies are described in a proposed Administrative Order of Consent (AOC) dated December 4, 2017. The AOC is a legally binding agreement with corrective actions that will help the City gain compliance with the terms of the NPDES permit. Staff recommends signing the permits; however Inframark has asked the City to request an extension for the submittal dates. Staff understands this to be a voluntary compliance without penalties. The AOC will require that the City rewrite the existing permits and pretreatment program.

Waste Water Treatment Plant Report

A monthly status report for November was received and distributed electronically. Several projects have been completed during the past month. Inframark has hired an operations manager and he will begin work on January 15th.

Approval of Bills

Conte presented the invoices in excess of the normal \$3,000 spending limitation and requested they be processed in the usual manner.

Action: Approved payment of all bills exceeding \$3,000 and send to City Council with Committee recommendation.

Motion: Cook Second: Venvertloh Motion Carried

Monthly Financial Reports

Conte presented and discussed the monthly financials.

Adjournment

With no further items to discuss, the meeting was adjourned.

Motion: Havermale Second: Cook Motion Carried

Respectfully submitted,

Jeffrey Conte, P.E.
Director of Utilities & Engineering
January 8, 2018